

GHCC Minutes
November 7, 2018

Present: Christy Mackey, Celia Grether, Chris Brinton, Connie Gordon, Pat Smith, Cynthia McCullough, Deborah Olson and Pat DuVall

Guests: George Briese, Shirmeen Faulx, Chuck Strahm, Cameron Clark, Denny Johnson, Duane Drummond, Bill Longworth, and Don Lynch

Meeting was called to order at 7:00 PM by President Christy Mackey.

Scouts: Duane Drummond introduced the new Scout Master, Bill Longworth. They brought the Annual Charter Agreement form to be executed between GHCC and the troop. The new Scout Master introduced himself and told us one of the scouts made recently made Eagle Scout and another is almost done. He reviewed the activities of the troop and the successes of the members.

George Briese thanked Don Lynch and Connie Gordon for trimming back the shrubbery in front of the building.

Minutes: Pat Smith moved and Celia Grether seconded that the minutes be accepted as presented. Motion passed.

Treasurer's Report: Celia moved and Chris second we accept the October financials as presented. Motion passed. Pat explained that she has worked with George, Cameron and Jim Morrison on constructing a reserve budget for future expenses. She has also found software that will help her with the reserves. This is a work in progress. Pat reviewed the lease on the Norwegian Point building and it is due for renewal in June 2019 and will need to be renegotiated.

There are two CDs coming due at Kitsap Credit Union for \$16,196.75 and \$10,808.39. Chris moved and Connie seconded that both be combined into one 6 month CD at Kitsap Credit Union. Motion passed. Pat Smith is directed to renew the CD as directed.

Book Sale proceeds were \$2,611

Log Meeting Report: Christy, Celia, and Don met with MJ Strahm and Denny Johnson to resolve the issue of a new editor for the Log. Denny Johnson has agreed to take over as Editor with some provisions. The provisions are:

- The Log moves towards an on-line format.
- If a community member wants a printed and mailed copy, then they must be a GHCC member and they must request the printed option on their membership payment form. The default is an on-line copy.
- Denny suggests that we do at least two more editions in print and announce the change to an on-line version in the Log.
- The format would change so it is easier to read and it will be in color.

- Chuck suggested we send a post card the first month we do not publish the mailed Log to remind people to find it on-line.

Rental Report: Pat Smith reported on the rentals for last month as: East room, 18 half days and 2 full days. West room, 1 half day and 1 full day with 2 kitchen uses and one no charge use. GHCC use was 16 times.

Events: Pat DuVall reported on Apple Cup party and has a poster for the event. She is working with Lynn Hix on the children's Christmas Party and the yearend Bingo party planning is underway.

Neighbors Lunch: Celia reported she may contact an organization called, "Sail like a Girl" for a program this spring. The lunch programs are booked through April of next year with only May still needing a program.

Endowment Advisory Committee: Celia is planning to put out an annual appeal in December. The EAC met recently and there was discussion about recent market volatility. Chris spent time explaining to the Board dollar cost averaging and its effects as well as the long term nature of the Endowment. The EAC recommended that current cash be put into a 1 year CD After board discussion, Celia moved and Deborah seconded that Morgan Stanley be directed to stop dollar cost averaging temporarily and purchase a 1 year CD at 2.6% for \$3000. Motion passed with Chris abstaining.

Maintenance: Cameron nothing pending at this time.

Custodian Report: Connie needs to know the renter's start and stop times when they rent. This is important so that she can schedule the custodian for clean-up and set-up for the activities. Alain is doing fine and can do the inside of windows but we need to hire someone to do the outside.

Rummage sale: Connie said the wrap-up meeting was attended by 30 volunteers. The first drop off is in March next year. It is suggested that volunteers park at Norwegian Point Park during the sale and be shuttled up to the Center. This will open up more parking at the center. Security issues are under review. There will be a \$1 minimum for items with items batched to make it a deal at \$1. There will be a push to minimize doing pickups and have them bring items to the boathouse or annex. New co-chairs will need to be recruited to replace Howie and Connie's positions. Chuck Strahm volunteered to be Howie's replacement.

Old Business

Events Planning Meeting Report: Christy reported the much of the calendar for 2019 has been laid out. It has been decided that it will take more than one person to be in charge of events. There needs to be two people in charge coordinating and checking in with the leads on the events. These people are not involved in actually doing the events. If there are no leads for an event then there will not be an event. It is apparent that people are getting the information on events from various social media sources.

Christy is looking for two or three people to be coordinators for the events, having no hands on responsibilities for the actual events.

Landscape report: Don Lynch reported that we are waiting for Patrick Leuner to deliver a plan for the landscaping of the front of the building.

Kitchen remodel update: Chuck reported that the only bid received for the kitchen remodel is \$80,000 which includes replacing the heat pump. Right now the project is on hold until the more information can be received. Chuck we may have to add a hand wash sink to the design.

Playground Update: Christy reported that the design has been modified slightly. There has been some demolition in preparation for the new playground and things are proceeding.

Lawsuit Update: Christy reported that a trial date has been set for April 2020. A trial is not anticipated but is on the calendar if needed. Our attorney will be visiting to see the site of the accident.

New Business

Slate of GHCC officers: Christy presented the slate of officers for next year with some vacancies yet to be filled. The election will be held at the Neighbors Lunch November 21, 2018. 2019 GHCC Board slate of officers and directors are:

- President: Celia Grether
- Past President: Christy Mackey
- Secretary: Cynthia McCullough
- Treasurer: Pat Smith
- VP Rummage Sale: Connie Gordon
- VP Events: TBD
- VP Membership: Christy Mackey
- VP Fund Development: Celia Grether
- Director: Shirmeen Faulx
- Director: Deborah Olson
- Director: Pat DuVall
- Director: TBD

Chris Brinton announced that she will be going off the board but will continue to chair the Scholarship and Outstanding Citizen Committees.

Christmas décor: Cynthia made a request for \$50 to add to the Christmas decoration collection for the center, her request was granted.

Health department: Connie reported that the one item violation resulting in a final score of 98.75 out of 100 involved the following: There was an unannounced food inspection during Neighbors Lunch on October 17. The Food Establishment Inspection Report states "The stem thermometer was available in the establishment but not a thin probe thermometer. . . .". Connie purchased 2 thin probe

thermometers and sent a photo of the receipt to the inspector as instructed on October 19, 2018 - five days prior to October 24, 2018 deadline. The complete report is posted in the kitchen for further review. All individuals in the kitchen will be required to have an active food handler's permit.

Meeting was adjourned at 8:55PM

Next meeting is December 5, 2018