

GHCC Board Minutes

April 4, 2018

Present: Christy Mackey, Chris Brinton, Pat Smith, Cynthia McCullough, Connie Gordon, Kathie Kellogg,

Guests: George Briese, Cameron Clark, and Duane Drummond

Absent: Hannah Carlan, Celia Grether, Pat DuVall and Deborah Olson

Meeting was called to order at 7:00 PM by President Christy Mackey.

Minutes: Cynthia moved and Pat Smith seconded that the minutes be accepted as amended, motion passed.

Financials: Pat Smith reviewed the annual budget vs year to date spending she was able to create using Quick Books. Pat reported she completed a two day course on Quick Books and is now able to do many more functions with Quick Books that will make recordkeeping easier. We encouraged her to use Quick Books as often as possible to cut down on her manual entry of data. Chris moved and Cynthia seconded to accept the financials as presented. Chris, Christy, and Pat reported that the old safe deposit box at Kitsap Bank was closed and a new one opened at the East Bremerton Branch of the Kitsap Credit Union. All three are signers on the box and on the financial accounts. Christy did an inventory of the contents and copied the documents. A copy of the Endowment Investment Policy was added to the box.

Events: Christy reported for Pat DuVall on the St. Patrick's Day Dinner which was a great event. It was so well attended we ran out of beer. So next year we will have more beer available. Easter egg hunt was huge success with lots of kids. Next year we need to budget more than \$300 for candy. There was \$55 donated at the Easter Egg Hunt. Cinco de Mayo is in planning stage, liquor permit is in progress. There will be a need for lots of volunteers. There is a Sock Hop scheduled for June 9th, music provided by the Jukebox Duo. This is a new event so lots of planning yet to do. The park has been reserved for the Picnic in the Park in July.

Endowment: Chris Brinton reported for Celia that she will be having an Endowment Advisory Committee meeting within the month. Morgan Stanley wants to do a market update and Celia wants to know if the board prefers it at the EAC or prior to a board meeting. The Board would like Morgan Stanley to report to the EAC.

Scouts: Duane Drummond reported they have done an article searching for a new Scout Leader. They have a candidate they are currently interviewing. There was a successful camping trip to Ft. Flagler. The Court of Honor, where the scouts receive their awards, was successful. A new senior patrol leader McLean Bowers was elected. The Scouts would be willing to help out at events so let them know if you need their assistance.

Neighbors Lunch: Chris reported for Celia that the April lunch will have an introductory program on Genealogy. May's program is a presentation by Buck Lake Native Plant Garden.

Maintenance: George reported that Don Lynch helped him put in the new lights in the East room. Cameron reports the new dishwasher is installed but needs some fine tuning. This will be done in the near future.

Rental: Connie reported 20 half days in East Room, 3 half and one full day in the West room. Six days used by GHCC. Rental of the East Room of the Community Center by Marcia Randall DeBard for Yoga Classes will tentatively end on May 18, 2018.

Rummage Sale: Connie reported it is going gang busters. The boat house is about $\frac{3}{4}$ full and the quality of the donations is excellent. Howie will only be doing supervisory work and there is a need for some people to help move things around. The book sale is in June 22, 23 and 24 and will need 6-8 people to help. Next rummage sale drop off is April 14th.

Janitorial: Our janitor is having surgery and will not be available until the first of June. Connie is interviewing for a replacement. Janitorial service is noted on the rental calendar indicating set up, take down and other information.

Membership: Christy reported 20 renewals, 3 new individuals and one new organization.

Kitsap Great Give: Chris reported for Celia that we are participating in the Kitsap Great Give on April 24th. Other local organizations also participating are Flotsam and Jetsam Garden Club and Hansville Helping Hands. GHCC has secured \$2,000 in matching donations for the first \$2,000 collected. These funds have been pledge by two individuals at \$1,000 each.

Outstanding Citizen: Chris Brinton reported that 4 nominations have been received and the due date for nominations is April 15th. Shortly following that she will convene the committee to review the nominations and make a selection. She also brought the new plaque and a list of prior recipients for the Board's review.

Scholarship: Chris reported that she has received 4 applications and that applications must be received by April 15th. Shortly after that time the committee will review the applicants and select the recipients.

Kitchen Remodel: Chuck Strahm was not able to attend the meeting but sent a proposal packet he created for contractors to use to bid on the East room/kitchen remodel. The draft of the proposal was presented to the board.

Endowment Investment Policy: In Celia's absence, Chris did the annual review of the Endowment Investment Policy. She explained the content and how it was developed. A copy was given to everyone. We review this policy on a regular basis.

Board Changes: Pat DuVall will not be VP of Events next year and we need to come up with several people to fill this position. We should build a group of lead individuals for each of the events so no one person does all the work. Christy will also put together a nominating committee for positions next year.

Rental Coordinator: a new rental coordinator is needed. Christy and Connie are currently acting as the coordinator but it is too much work for them with the rest of their duties. The position will be advertised in the near future if a volunteer cannot be found.

July Meeting: The date will be changed to July 11th instead of the 4th which is a holiday.

Meeting was adjourned at 8:18 PM.

Next meeting is May 2, 2018

Respectfully submitted by Chris Brinton.