

**GHCC Board Meeting Minutes
December 6, 2017**

Present: Christy Mackey, Cynthia McCullough, Connie Gordon, Celia Grether, Pat DuVall, Pat Smith, Chris Brinton

Guests: George Briese, Deborah Olson, Chuck Strahm, Kathie Kellogg, Paul Warner, Duane Drummond, Judy Tallman, Mike Woltersdorf, and Don Lynch

Absent: Hannah Carlan

Meeting was called to order at 7:00 PM by President Christy Mackey

Paul Warner presented an update on bus service to the Greater Hansville area.

Report from Scout Troop 555 by Duane Drummond and Mike Woltersdorf with an update on the troop activities and their goals.

Minutes: Celia moved and Connie seconded that the minutes be approved as presented, motion passed.

Financials: Pat Smith discussed the scholarship expenditures. She also discussed upcoming CDs that are coming due in the near future. Chris moved and Connie seconded that the financials be accepted as presented, motion passed.

Maintenance: Chuck reported that a donor has offered to purchase a commercial washer/sanitizer for the kitchen. Installing this machine will require a higher amp service, Puget Sound Energy has done an inspection and will report back to us their findings. All present approved the installation of the equipment. Chuck suggested we consider expansion of the kitchen into a portion of the East room due to the loss of space for the new dishwasher/sanitizer. He is exploring this option and the cost to do the expansion. He will report back on the findings.

George reported on the electrical update needs and smoke detectors in the building. He is also researching replacement of the lighting in the East room. This will be done when the kitchen is expanded.

Events: Pat DuVall reported the next events are the Pinewood Derby and the community dinner in February. Volunteers are needed to help with the dinner. There was discussion on how volunteers can be coordinated and the Nextdoor Hansville site used to recruit volunteers.

Endowment: Celia sent out an annual appeal letter to previous donors and non-donors. Chris and Chuck will help Celia with an endowment solicitation event next year.

Neighbor's Lunch: Celia reported the November lunch was very successful with over 40 attendees. She is planning for the next few months, January will be a John Muir presentation and February will be the Coast Guard. The December meeting will be on the 20th with the annual meeting and officer elections as well as Christmas music.

Membership: 33 renewals and one new member, the Kingston Chamber, since last meeting.

Rental report: No report for this month.

Landscape: We received a bid for a fall cleanup of the grounds. Christy is still soliciting more bids.

Rental and rental rates: Chris presented the final draft of all the documents related to the updated rental guidelines, forms and proposed rates. The documents are: website information, rental application, memorial rentals, and rental check out sheet. There was discussion about the documents with a few minor changes. The rental rates were reviewed and discussed. Celia moved and Pat Smith seconded that the new documents as modified and the 2018 proposed rental rates be approved as presented. The motion passed. These documents and rates become effective as of January 1, 2018. Don Lynch will post them on the website under the new drop down menu for the rentals.

Property tax exemption: Christy reported her findings to date regarding property taxes on the building. The state will be here to inspect the facility on Dec. 15th and make a determination.

Candidates Night: Judy Tallman announced there will be a candidate's night next fall on October 2, 2018

New Business:

Person of the Year: There was discussion about establishing specific steps in naming a person of the year and lifetime achievement award. Christy, Celia and Chris will work on this and report back at the next meeting.

Log Ads: Pat Smith recommended new rates for larger ads. She will continue to research rates and report back to the board

Log: Hannah recommends some guidelines be established for submissions and these are her suggestions:

- Limit articles to 250 words, more at the editor's discretion
- All articles must be original material and not from another source
- Advertisers should submit their ads to Hannah annually, so she has the most recent artwork
- Other non-profits are not given free advertising via the Log
- One-off articles, will need approval by an editorial committee for review prior to publication

Pat Smith proposed and Cynthia seconded that we approve the recommendations made by Hannah, motion passed.

Budget meeting: Pat Smith, Connie, and Christy will meet in January on a date to be determined.

Meeting was adjourned at 9:30 PM.

Next meeting is January 3, 2018