

Board Meeting Minutes

October 5, 2016

Present: Connie Gordon, Chris Brinton, Christy Mackey, Lindsey Vallance, Annette Wright, Lynn Hix, Judy Tallman, Celia Grether, Chuck Strahm, Pat DuVall, Lois Lee

Absent: Robin Anderson, Xander Walker

Guests: George Briese, Don Lynch, Pat Smith

Meeting was called to order by President Connie Gordon.

Minutes: Chuck moved and Lindsey seconded that minutes be approved as corrected. Motion passed.

Treasurer's Report: Lindsey reviewed the past month's income and expenses. Chris moved and Judy seconded financial reports be accepted as presented. Motion passed.

Neighbor's Lunch: Lois will no longer be able to handle the monthly neighbors lunch, so a new person will need to take it over. We may stop doing programs and just have lunch and try to get someone to handle set up. Will continue to find someone to be in charge. November lunch will honor veterans.

Endowment: Lois will not be able to be as involved as she has in the past but she can continue to do clerical functions. Judy suggested we create a form to have available when someone indicates a desire to put the community in their estate plan. Christy moved and Celia seconded that Lynn make 10 bowls to give to the Legacy Circle members. Motion passed.

Events: Judy reported on the events held last month and those upcoming:

- Candidates Night: Will be October 7 at 6:30, community volunteers will make pies to serve at the event. Fred Nelson will moderate and Chris Brinton will be the timer. Celia will take questions from participants.
- Wine Social: There are only 6 tickets left and planning is going well.
- Chili Cook-off: Chuck reported on September 24th the chili cook-off was held and it raised \$1,500 for the historic Eglon Community School to help it be handicap accessible.
- Talking About: On September 13th the program was: If the Ground Shakes Being Prepared Not Scared with Dave Rasmussen. Annette reported 49 attended. October 25th will be a program on wildlife. January is on Diet and Health.
- Halloween Party on October 31, Chuck encouraged board members to attend in costume.
- Book drop off in September received a lot of books, the sale should be a good selection. The next drop off October 22 and the sale Nov. 4 and 5.

Annual Meeting: Is scheduled for Tuesday, November 15th at 6:30 Chris will handle the event, all board members are encouraged to attend and talk about their activities. We will also discuss our successes this past year, the endowment and vote for new board members, officers and by-law changes.

Scouts: Chuck had nothing to report

Membership: Christy reported as of October 1 memberships received are for 2017. Membership in 2015 was 350, 2016 was 364 including 4 new members and 1 returning member in September.

Rentals: no report

Maintenance: Chuck reported on Norwegian Point Park roofing which starts tomorrow. Generator has been checked. Lynn moved and Annette seconded to use Buck Lake Park on the new sign at the bottom of Buck Lake Road. The motion passed. There is a window that needs replacement, which Chuck will handle. Don has been working with contractors to prepare for the kitchen remodel. A propane line has been capped and bid gotten for electrical work. Don will be replacing a leaking irrigation head. Lynn mentioned that we will need to renew the property lease. The GHCC building is located on leased property from the county and that lease was for 35 years and is coming up for renewal soon.

Landscaping: Don reported volunteers did a clean-up of the landscaping and new plants will be put in. Pruning is also being done.

Website: Don reported that they are still working on the hosting. There seem to be some spam emails being generated and they should not be opened.

Sound system: George did a sound system procedures review for everyone to understand how to turn on the sound system.

Old Business

Conflict of interest Policy: Celia presented the draft of the policy. Chuck moved and Lynn seconded the policy be accepted and voted on by the membership at the annual meeting. Motion passed. New proposed policy is:

All members of the GHCC Board must act with the best interest of the organization in mind and not for his or her own personal benefit or the benefit of another person or organization. Conflicts of interest or potential conflicts of interest should be avoided. In the event that a conflict of interest is unavoidable, the conflict should be disclosed to the Board and the director with the conflict should abstain from the discussion and vote.

GHCC Board members are prohibited from entering into any transaction that involves the flow or transfer of income or assets through or away from GHCC for the benefit of anyone associated with GHCC.

Records Retention Policy: Celia presented a list of items that need to be retained and for how long. This will be posted to the policy section of the website. As other policies are adopted they will also be added to the web site.

Old records: Lynn reported on her findings about the old records regarding the building and there will be a decision on what to do with them.

Board vacancies: All board members are tasked to come up with new members and officers. They must provide names and contact information. There are openings in the president, VP events, VP fund development. Candidates must be selected before the annual meeting on November 15, 2016. There was a long discussion of responsibilities of the president. There will be a meeting to further work on this prior to November.

New Business: Lois and Celia will work on putting together plans for an estate planning workshop having Morgan Stanley present.

Meeting adjourned.

Next meeting November 2, 2016.